



# QUANTUM SIGN CORPORATION

Please PRINT all information.

Date: \_\_\_\_\_

Position(s) you are applying for \_\_\_\_\_

### PERSONAL INFORMATION

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Last First Middle

Address \_\_\_\_\_ Telephone No. \_\_\_\_\_

Street

City State Zip code

E-mail address: \_\_\_\_\_

Do you want:  Full-Time  Part-Time  Temporary Expected Salary \_\_\_\_\_

If Part-time, what days and hours do you prefer? \_\_\_\_\_

If Temporary, how long will you be available to work? \_\_\_\_\_

If you are hired, can you show proof of legal authorization to work in this country?  Yes  No

Have you ever been convicted of a crime (other than a traffic violation)?  Yes  No

If yes, state the date, nature of the offense and disposition. A conviction record will not necessarily be a bar to employment

### EDUCATION AND TRAINING:

Type of School	Name and Location	Years of schooling	Graduate?	Course or Major Degree
High School	_____	_____	Y N	_____
College	_____	_____	Y N	_____
Business Trade	_____	_____	Y N	_____
Other	_____	_____	Y N	_____

Were you in the military?  Yes  No

Describe any training received that will help you in the position you are applying for.

Describe any other special skills, hobbies, training or experiences you have that will help you in the position you are applying for.

### ADDITIONAL INFORMATION

What professional job-related certifications and/or licenses do you have? (You may omit any certificate and/or license that might reveal gender, race, religion, national origin, age, ancestry, or other protected status. \_\_\_\_\_

List any professional associations, trade, business or civic activities and offices held. (You may exclude any membership that might reveal gender, race, religion, national original, age, ancestry, disability or other protected status). \_\_\_\_\_

**693 Heartland Dr.  
Sugar Grove, IL 60554  
630-466-0372**

**EMPLOYMENT HISTORY- Work Experiences**

If you have a resume with any or all of this information, include a copy and fill in the information we request that is not included on your resume. Start with your most recent position.

Employer \_\_\_\_\_ Type of Business \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code  
Phone # \_\_\_\_\_ Position held \_\_\_\_\_ Starting date \_\_\_\_\_ ending date \_\_\_\_\_  
Duties and Responsibilities: \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ His/Her job title \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer as a reference?  Yes  No If no, why not? \_\_\_\_\_

Employer \_\_\_\_\_ Type of Business \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code  
Phone # \_\_\_\_\_ Position held \_\_\_\_\_ Starting date \_\_\_\_\_ ending date \_\_\_\_\_  
Duties and Responsibilities: \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ His/Her job title \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer as a reference?  Yes  No If no, why not? \_\_\_\_\_

Employer \_\_\_\_\_ Type of Business \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code  
Phone # \_\_\_\_\_ Position held \_\_\_\_\_ Starting date \_\_\_\_\_ ending date \_\_\_\_\_  
Duties and Responsibilities: \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ His/Her job title \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_  
May we contact this employer as a reference?  Yes  No If no, why not? \_\_\_\_\_

**REFERENCES**

List the names and contact information for three business associates you have worked with. Please select a former supervisor, a peer, and someone who has worked directly for you, if appropriate.

Supervisor Peer Direct Report \_\_\_\_\_  
   Name Title Company Name

Supervisor Peer Direct Report \_\_\_\_\_  
   Name Title Company Name

Supervisor Peer Direct Report \_\_\_\_\_  
   Name Title Company Name

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Please indicate any other special skills you have or foreign language you speak and/or write. \_\_\_\_\_

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State any additional information that you feel may be helpful to us in considering your application

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